



APPENDIX 4

**HURON-PERTH FORM FOR APPROVAL OF
AN NON-TEACHING COACH/ASSISTANT**

This form **MUST** be signed by the school's principal and submitted to the Executive Director for submission to the Board of Reference.

Part A: GENERAL INFORMATION

SCHOOL: _____ DATE OF SUBMISSION: _____

NAME OF OUTSIDE COACH: _____

TEAM(S) TO BE COACHED : _____
 ASSISTANT

HOME ADDRESS: _____

TELEPHONE: Home Number _____ Business Number _____

Part B: EXPLANATION BY PHYSICAL EDUCATION DEPARTMENT HEAD

(As to choice and expertise of this outside coach/assistant)

Outside coaches involved in high risk sports is that the coach should have a minimum of Level One or experience that will ensure the safety of our students. Student assistants should never be left in charge of a team without a teacher present.

Signature of PHE Department Head

Date

Part C: VULNERABLE SECTOR CHECK

Date Completed: _____

- Former teacher/educational assistants will be required to have a Vulnerable Sector Check every three years. Year 1 2 3 (please circle)
- Any other community member, including former students, must get a Vulnerable Sector Check every year.
- Students who are currently enrolled and helping out are exempted.

Vulnerable Sector Check Renewal - Offense Declaration:

I have no convictions under the Criminal Code of Canada up to and including the date of this declaration for which a pardon has not been issued or granted under the Criminal Records Act (Canada).

Part D: ACKNOWLEDGEMENT OF RECRUITING POLICY

OFSSA - Appendix IV - Recruiting – Statement of Principle

- The Federation strongly condemns any attempt to recruit a student-athlete into a member school.
- Recruiting is defined as a representative of a school, either directly or through another party, encouraging a student to attend a school other than that in whose catchment area he or she resides, for the purpose of being involved in extracurricular sport.
- The school representative could be a teacher, administrator, school district employee, school employee, student, parent, alumnus or any person representing themselves as a school contact.
- A recruiting prohibition discourages exploitation of students; prevents over-emphasis of athletics; gives average student-athletes more opportunity to participate; discourages adults from jeopardizing a student's eligibility, and prevents misuse of athletic programs.

I have read and understand the above and agree to abide by the policy.

(Signature of Applicant)

(Date)

Part E: ADMINISTRATOR APPROVAL

As the Principal of _____, I approve of the choice of the above named coach, to coach _____ at the school for this current school year.

Signature of school Principal

Date